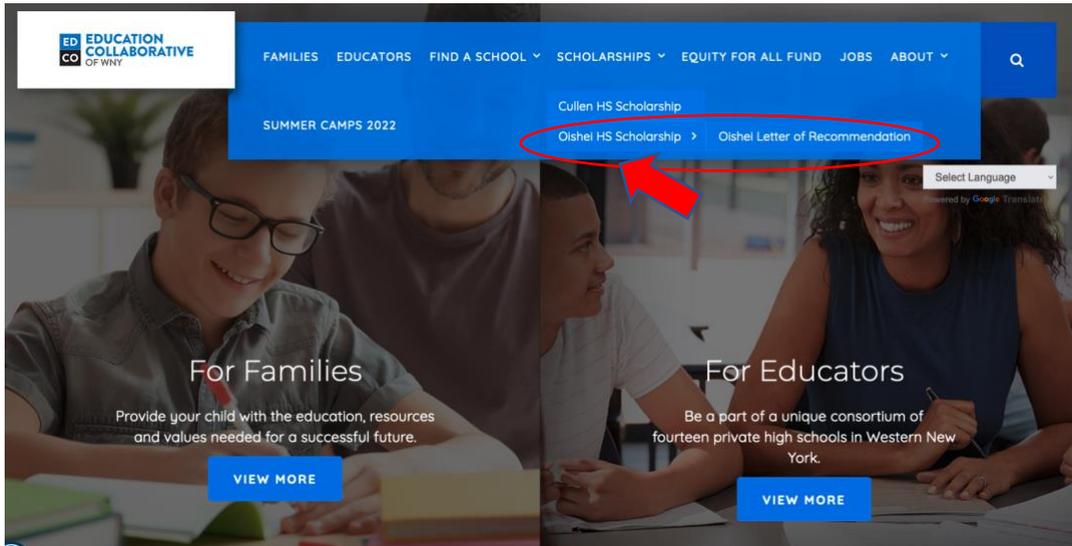


# Oishei High School Scholarship – Application Guide

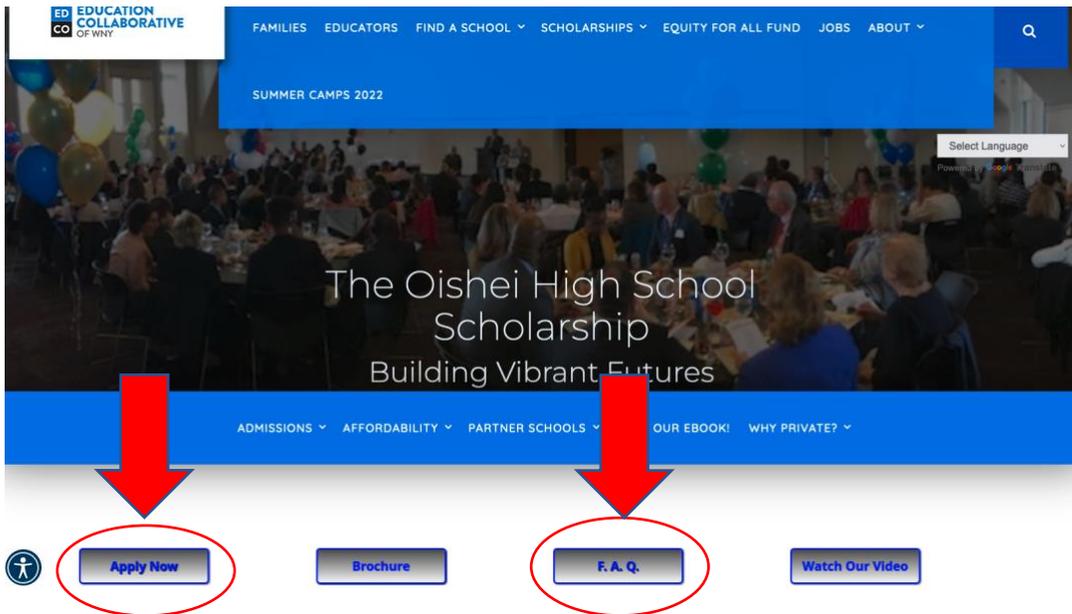
## How do I start the application process for an Oishei High School Scholarship?

The Education Collaborative of WNY (EdCo) administers the Oishei High School Scholarship. Go to the [EdCo website](#) to begin the process.

There you will find information about the scholarship, eligibility requirements, and a timetable to help you keep track of important dates and deadlines.



To begin the application, click on “**Apply Now.**” This will take you to the application portal.

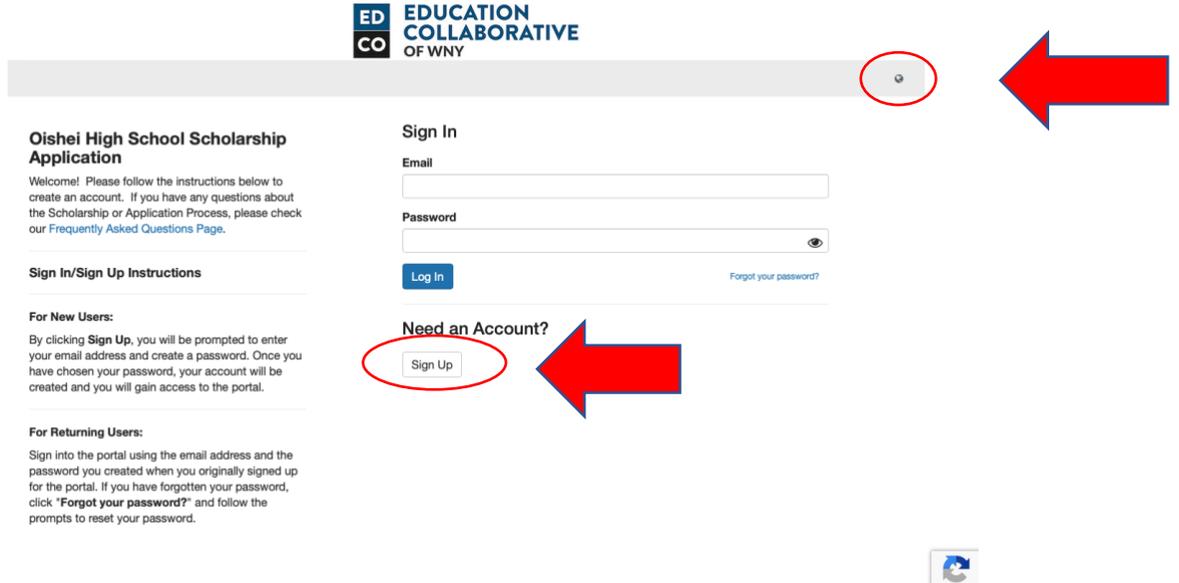


Many of your initial questions will be answered by clicking the [FAQs \(Frequently Asked Questions\)](#).

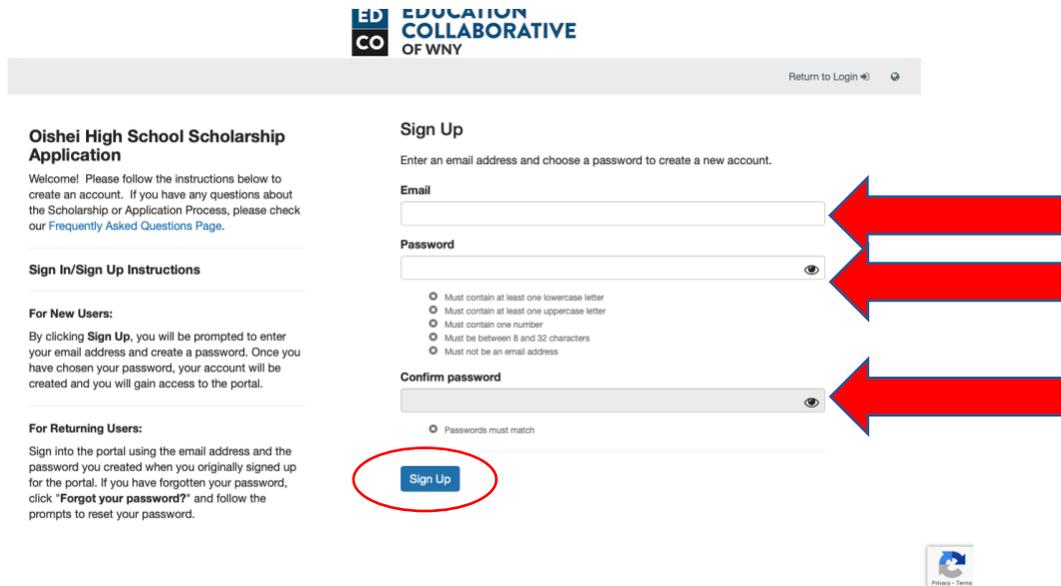
# Oishei High School Scholarship – Application Guide

## Creating a Scholarship Portal Account

You will be asked to create an Account the first time you come to the scholarship portal page. Click on the “**Sign Up**” button to create an account. If you read or speak in a language other than English, click on the **World Globe** icon for translation options. Please note – this option will only translate the application text.

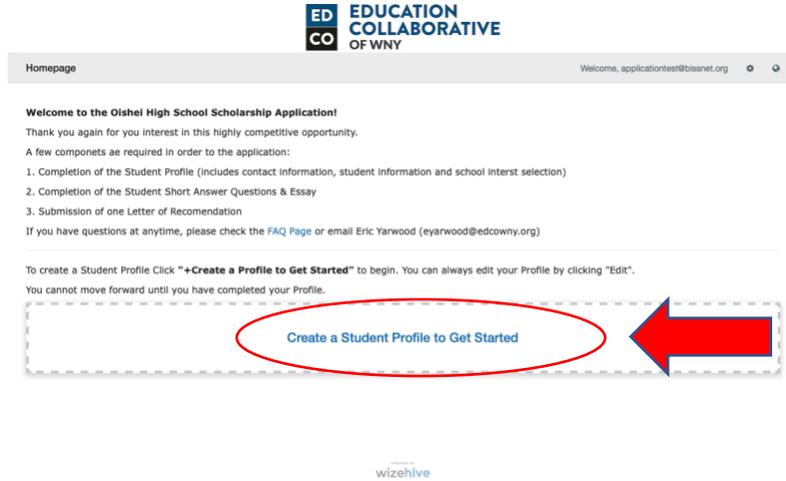


To create an account, follow the prompts asking for Email and Password. Once your account is created, you can return to the application anytime to continue the application.



## Oishei High School Scholarship – Application Guide

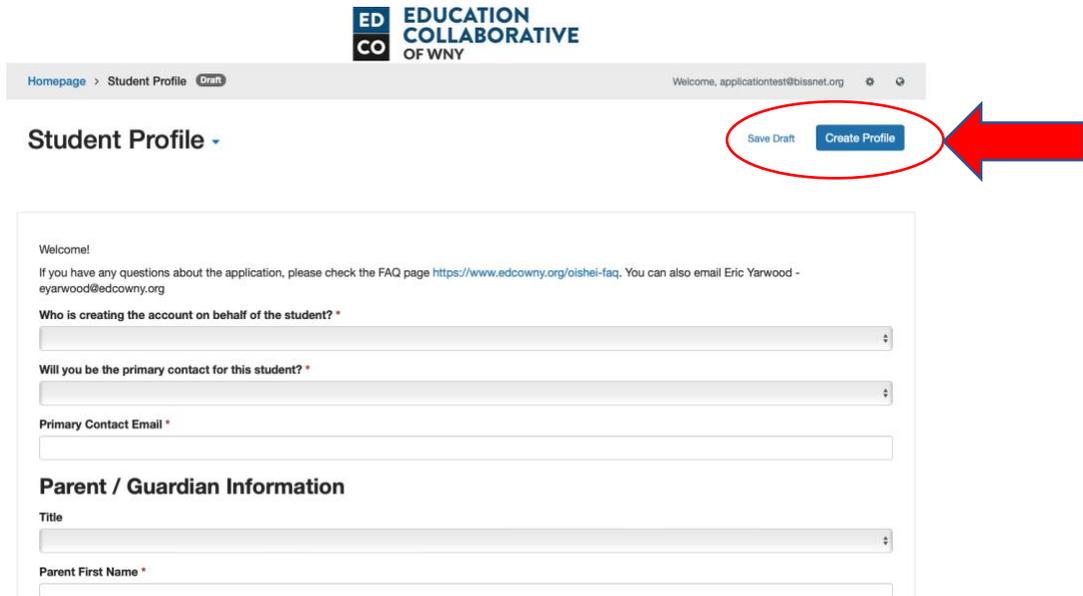
The application has **three parts**: (1) Completion of a **Student Profile**, (2) completion of **four short answer questions & one essay**, and a (3) **Letter of Recommendation** uploaded from someone you know. Click on **“Create a Student Profile to Get Started.”**



All questions in the Student Profile with an \* must be answered.

To save a draft of the Student Profile, Click **“Save Draft”**

When you have completed all questions, Click **“Create Profile”**



## Oishei High School Scholarship – Application Guide

The last section of the Student Profile is the School Selection. As noted in the prompt – the applicant can select any and all schools that they are interested in attending. Applicants are encouraged to visit schools they are interested in and engage in the admissions process.

Current grade level (Only current 8th grade students are eligible to apply) \*

Please select the school(s) that you are interested in attending. Your selection is not binding and can be modified at anytime until the close of applications. Please note: Schools that you select will be notified and may reach out to you about the scholarship and general admissions.

**All Male Schools**

- Bishop Timon-St. Jude High School
- Canisius High School
- St. Francis High School
- St. Joseph's Collegiate Institute

**All Female Schools**

- Buffalo Academy of the Sacred Heart
- Buffalo Seminary
- Mt. Mercy Academy
- Mount St. Mary Academy
- Nardin Academy

**Co-Ed Schools**

- Cardinal O'Hara High School
- Nichols School
- The Park School of Buffalo
- St. Mary's High School

Save Draft Create Profile

Once the Student Profile is complete, you will be prompted to begin the next section of the application. Click the “+ **Get Started**” to begin.

ED EDUCATION COLLABORATIVE OF WNY

Homepage Welcome, applicationtest@bissnet.org

**Welcome to the Oishei High School Scholarship Application!**  
Thank you again for your interest in this highly competitive opportunity.  
A few components are required in order to the application:  
1. Completion of the Student Profile (Includes contact information, student information and school interest selection)  
2. Completion of the Student Short Answer Questions & Essay  
3. Submission of one Letter of Recommendation  
If you have questions at anytime, please check the [FAQ Page](#) or email Eric Yarwood (eyarwood@edcowny.org)

To create a Student Profile Click “+Create a Profile to Get Started” to begin. You can always edit your Profile by clicking “Edit”.  
You cannot move forward until you have completed your Profile.

Student Profile Complete Edit

To begin the Application, click “+Get Started” below. When you return to this Homepage, you can see the status of your submission by the colored status bar below the submission card.

- If the status bar is gray, your submission is under review, and no action needs to be taken.
- If the status bar is blue, there is an action required. Click on the Submission Card to complete.
- If the status bar is red, there is an error. Please reach out to the Administrator of this program.

+ Get Started

# Oishei High School Scholarship – Application Guide

Please complete all task sections – Questions & Essay and Letter of Recommendation. You can also complete these items out of order. For example, you can request a letter of recommendation, before beginning the questions and essay. Click “**Open**” to begin the Action Task. Go to page 6 and 7 for additional information.

**ED CO EDUCATION COLLABORATIVE OF WNY**

Homepage > Joe Smith Welcome, applicationtest@bissnet.org

Order by: Newest to Oldest

## Joe Smith

### Application (Questions, Essay & LOR)

When each step in this application is complete, the "Submit" button to the right will become green and clickable.

The submission is not fully submitted until you click the green "Submit" button. Once you click "Submit" the submission will no longer be editable.

#### Questions & Essay

Students are required to answer Four (4) Short Answer Questions and One (1) Essay Question. We ask that the questions and essay are answered by the student.

Action Required [Open](#)

#### Letter of Recommendation

For the purposes of the Oishei Scholarship, a Letter of Recommendation is a letter that highlights the personal qualities and character traits of the applicant - You!

- **One** Letter of Recommendation is required for your Oishei Scholarship application. The Letter of Recommendation is to be written and signed by someone who knows the applicant well but is **NOT** a family member.
- We suggest applicants request the Letter of Recommendation to be written by a family friend, religious leader, coach, or other person who knows you outside of your academic sphere.
- A letter from a teacher will be accepted, but the goal is to highlight the applicant's personal qualifications and character beyond academic achievement.

You will be prompted to provide the following information:

1. *First and Last Name* of the person you are asking to write your letter.
2. The *email address* of the person you are asking to write your letter.
3. A *personal note* asking them to write you a letter of recommendation.

An email will be sent to the recommender, along with instructions for uploading the letter to your application.

You will be notified once the Letter of Recommendation is submitted and you will be able to log back into your application and submit the application for review.

If a recommender is not responding to you, or has not uploaded a letter, you may ask an additional two people (for a total of 3 different people) to write you a letter. In the end, if you receive more than one recommendation letter, as the applicant, you can decide which **ONE** letter you want to include in your final application.

Action Required [Open](#)

#### Letter of Recommendation - Responses

[Open](#)

# Oishei High School Scholarship – Application Guide

## Questions & Essay

You can click the “**Save Draft**” button to save your work and return at any time. If you do not complete your work or want to edit it later. When you have completed all the questions and essay, click the “**Mark Complete**” button.

The screenshot shows the EdCo Education Collaborative application interface. At the top, there is a navigation bar with the EdCo logo and the text 'ED CO EDUCATION COLLABORATIVE OF WNY'. Below the navigation bar, the page title is 'Questions & Essay' and the user is logged in as 'Joe Smith'. The page content includes instructions for saving drafts and submitting the application. The 'Save Draft' button is circled in red. Below the instructions, there are four text input fields for short answer questions, followed by an essay section with three options and a dropdown menu to select which essay to answer.

ED CO EDUCATION COLLABORATIVE OF WNY

Homepage > Joe Smith > Questions & Essay **Draft** Welcome, applicationtest@bissnet.org

### Questions & Essay -

**Save Draft** **Mark Complete** Close

Please complete all required fields.

You can save as a draft and return later to complete by clicking "Save Draft" at the bottom of the page.

When you are ready to **submit** this step, please click the blue "Save" button at the bottom of the page.

#### Short Answer Questions

All questions must be answered by the student.

List any activity you have participated in outside of school ( community service, church involvement, volunteering, youth programs, employment) \*

List all extracurricular activities you have participated in as part of middle school (sports, clubs, etc.) \*

Provide any additional information on specific challenges (academic or otherwise) you and/or your family may face as you prepare for high school \*

Why is attending an EdCo school important to you? \*

#### Essay

Please answer **ONLY ONE** of the three essay questions provided below. Do not include your name on your essay. The essay must be written entirely by the student with no outside assistance. Your essay must be typed and should be between 350-500 words long. Don't stress – write about something that comes easily to you. Give us as many details as you can – everyday things are just as important as big life moments! Grammar and writing are important, but we are more interested in getting to know you! The essay is a window into who you are – use your own words and have fun writing!

**Essay Options**

1. What do you think is the greatest challenge facing teens today? How would you approach this problem? What kind of solutions(s) would you recommend? How can others help?
2. What words best describe you and why?
3. Describe a person or moment (past or present) that has been inspirational to you and why?

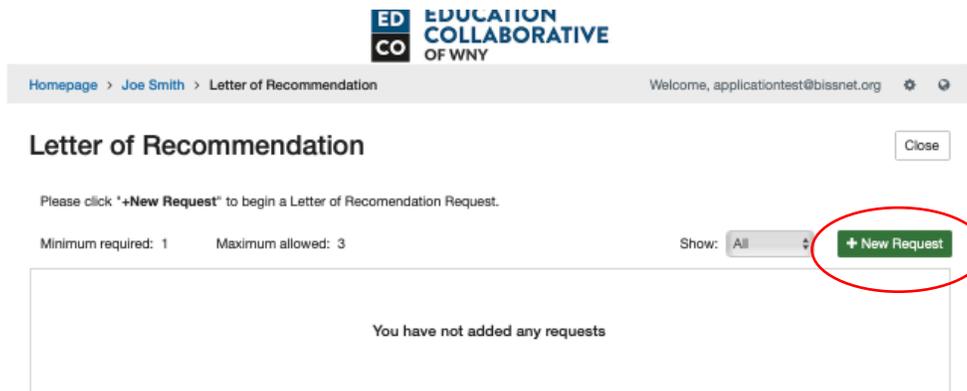
**Which Essay would you like to answer? \***

# Oishei High School Scholarship – Application Guide

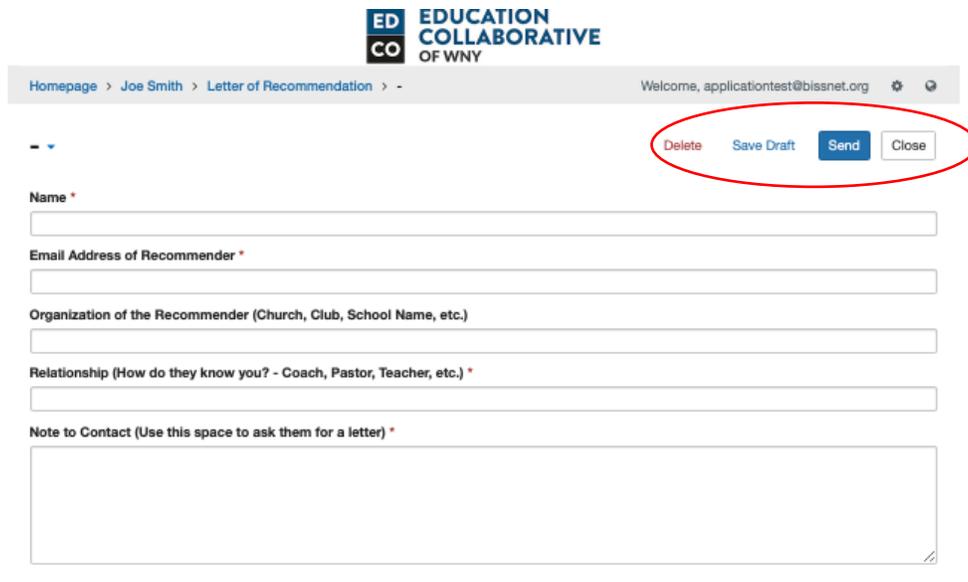
## Letter of Recommendation

Carefully read the suggestions in the application under Letter of Recommendation as well as [this guide](#) for tips to help you and your recommender write a great letter.

**One (1)** Letter of Recommendation is required for the application, but our system does allow you to request up to 3 letters. If the applicant does receive more than 1 letter of recommendation, the applicant may select the letter that they want included in their final application. Just click on “**+ New Request**” for each new letter request.



You will be prompted to add some information about the person you are asking a letter of recommendation from. (1) Their Name, (2) Their E-Mail Address, (3) Where they work or where you know them from, (4) How you know them and, (5) Most Importantly – a space to write a message to them about why you are asking for a letter of recommendation.



# Oishei High School Scholarship – Application Guide

Once the Request is sent, they will receive an email asking them to upload or type a letter of recommendation. We suggest that you reach out to them outside of the system to make sure they received your request. Sometimes they may miss the email, or it may go to SAPM. You can also send a reminder through the system, by using the “Remind” feature.

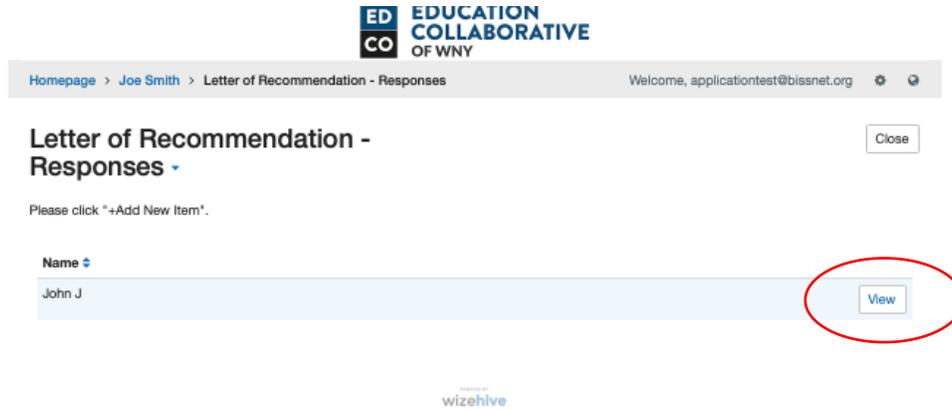
The screenshot shows the 'Letter of Recommendation' page. At the top, there is a breadcrumb trail: 'Homepage > Joe Smith > Letter of Recommendation'. The user is logged in as 'applicationtest@bissnet.org'. The page title is 'Letter of Recommendation' with a 'Close' button. Below the title, there is a message: 'Please click '+New Request' to begin a Letter of Recommendation Request.' A light blue banner states: 'The minimum required requests have been sent. Please check back to ensure they have been completed.' Below this, there are statistics: 'Minimum required: 1' and 'Maximum allowed: 3'. A 'Show: All' dropdown menu and a '+ New Request' button are also present. A table lists a request: 'John J - sent' with a timestamp 'Sent 10/26/2022 03:51pm EDT'. To the right of this entry, three buttons are circled in red: 'Remind', 'View', and 'Delete'. At the bottom, the 'wizehive' logo is visible.

Once the letter is submitted, you will see a Completed Note in **Green**.

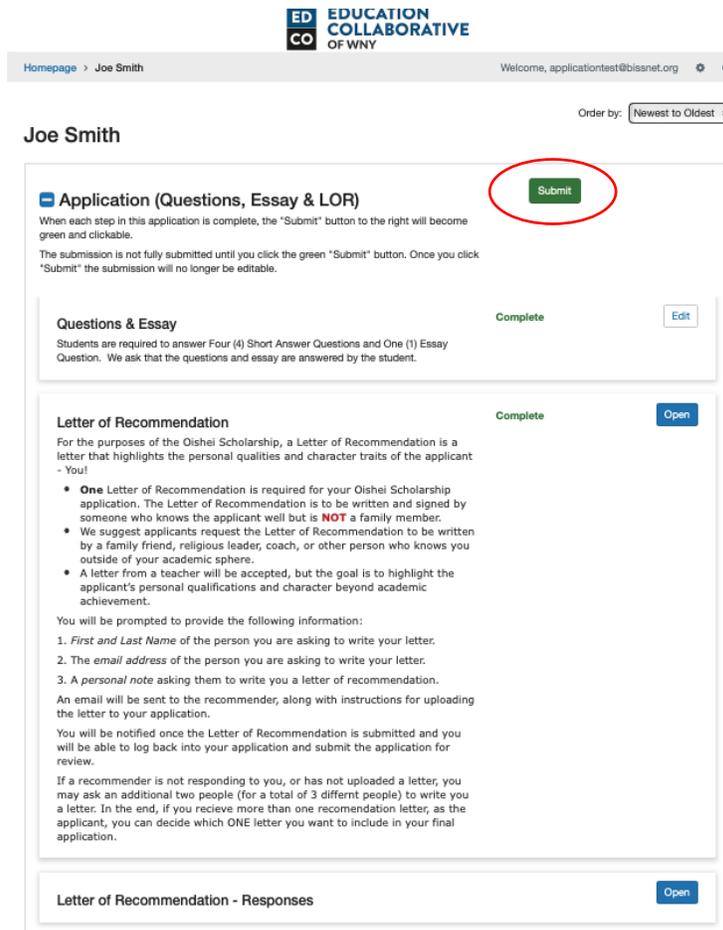
The screenshot shows the 'Letter of Recommendation' page after a request has been completed. The breadcrumb trail and user information are the same. The page title is 'Letter of Recommendation' with a 'Close' button. Below the title, there is a message: 'Please click '+New Request' to begin a Letter of Recommendation Request.' A light blue banner states: 'The minimum required requests have been sent. Please check back to ensure they have been completed.' Below this, there are statistics: 'Minimum required: 1' and 'Maximum allowed: 3'. A 'Show: All' dropdown menu and a '+ New Request' button are also present. A table lists a request: 'John J - complete' with a timestamp 'Completed 10/26/2022 03:54pm EDT'. The 'Completed' status is circled in red. At the bottom, the 'ED CO EDUCATION COLLABORATIVE OF WNY' logo is visible.

# Oishei High School Scholarship – Application Guide

You can view the submitted letter(s) in the Response section of the Application (Questions, Essay & LOR) Section. Just Click OPEN then VIEW.



Once all the steps are completed, be sure to SUBMIT your application by clicking the **Green** “Submit” button.



## Oishei High School Scholarship – Application Guide

After clicking the “**SUBMIT**” button, your application will be under review. You do not need to take any additional steps at this time. A representative from EdCo will reach out to you if anything else is needed or required.

**ED CO EDUCATION COLLABORATIVE OF WNY**

Homepage Welcome, applicationtest@bissnet.org

**Welcome to the Oishei High School Scholarship Application!**  
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To create a Student Profile Click "**+Create a Profile to Get Started**" to begin. You can always edit your Profile by clicking "Edit".  
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Student Profile	Complete	Edit
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- If the status bar is **red**, there is an error. Please reach out to the Administrator of this program.

**Joe Smith**

Created on 10/25/2022

**Under Review**

Thank you for your interest in the Oishei High School Scholarship. We hope this guide was helpful. Submission of a complete scholarship application gets you one step closer to your goal. Successfully applying to and being accepted at an EdCo school is the other part. This may include student's taking an entrance exam. Please contact the admissions director at your school(s) of choice for complete details.

If you have questions about the application, please contact Eric Yarwood.

Email – [eyarwood@edcowny.org](mailto:eyarwood@edcowny.org)

Phone – 716-829-2103

# Oishei High School Scholarship – Application Guide